

**AGENDA FOR REORGANIZATION MEETING
WANTAGH BOARD OF EDUCATION**

Tuesday, July 2, 2013

I. Call to Order by District Clerk

II. Appointment and Oath of Office

District Clerk - Appointment and Oath of Office

“RESOLVED, that Elaine F. McGuigan be appointed as District Clerk of the Wantagh Union Free School District for the 2013-14 school year at a salary of \$49,220.00.”

Newly Elected School Board Members – Oath of Office

III. Nominations for Office of President – Vote and Oath of Office

(President takes chair)

IV. Nominations for Office of Vice President - Vote

V. Appointment of Officers

The Board of Education shall appoint the following officers:

Audit Committee

“RESOLVED, that the following individuals be appointed to the Wantagh Union Free School District Audit Committee for the 2013-14 school year (at no salary):

Board President – To be announced
Board Member – To be announced
Community Member – Alan Koreff
Community Member – Elizabeth Guber
Community Member – To be announced”

Treasurer

“RESOLVED, that Veronica Hurley be appointed as Treasurer of the Wantagh Union Free School District for the 2013-14 school year at a salary of \$10,489.00.”

District Clerk Pro Tem

“RESOLVED, that the Vice President of the Wantagh Board of Education be appointed as District Clerk Pro Tem for the Wantagh Union Free School District for the 2013-14 school year (at no salary).”

Deputy Treasurer

“RESOLVED, that Joyce Elsner be appointed as Deputy Treasurer of the Wantagh Union Free School District for the 2013-14 school year at a salary of \$500.00.”

VI. Other Appointments

The Board shall appoint the following positions:

General and Labor Counsel

“RESOLVED, that the firm Guercio & Guercio, LLP be appointed as General and Labor Counsel for the Wantagh Union Free School District for the 2013-14 school year at the rates of \$32,500 for general counsel and \$22,000 for labor counsel.”

Bond Counsel

“RESOLVED, that Hawkins, Delafield and Wood be appointed as Bond Counsel for the Wantagh Union Free School District for the 2013-14 school year in an amount not to exceed \$15,000.”

Fiscal Advisors

“RESOLVED, that New York Municipal Advisors Corp. (NYMAC) be appointed as fiscal advisors for the Wantagh Union Free School District for the 2013-14 school year in an amount not to exceed \$15,000.”

School Physicians

“RESOLVED, that Drs. Friedman and Petersel be appointed as Physicians for the Wantagh Union Free School District for the 2013-14 school year at rates of \$13,802 for Dr. Friedman and \$12,505 for Dr. Petersel.”

External Auditor

“RESOLVED, that R.S. Abrams & Co., LLP certified public accountants, be appointed as the External Auditor for the Wantagh Union Free School District for the 2013-14 school year at a rate of \$43,500.”

Claims Auditor

“RESOLVED, that Joann Greene be appointed as Claims Auditor of the Wantagh Union Free School District for the 2013-14 school year at a rate of \$14,300.”

Internal Auditor

“RESOLVED, that Pappas & Company be appointed as Internal Auditor of the Wantagh Union Free School District for the 2013-14 school year at a rate of \$32,000.”

Nassau County Auxiliary Police

“RESOLVED, that the Nassau County Auxiliary Police be appointed to patrol school district properties at a rate of \$2,400 for the 2013-14 school year.”

VII. Bonding of Personnel

“RESOLVED, that the following personnel shall be bonded in the amount of \$100,000 per person and \$1,000,000 as an aggregate group:

Elaine McGuigan	District Clerk
Veronica Hurley	Treasurer
Joyce Elsner	Deputy Treasurer
Fern Miller	Senior Accountant
James Brown	Chief Treasurer & Signatory for Extra-Classroom Activity Funds
Joann Greene	Claims Auditor
Susan Ryan	Comptroller of Extra Classroom Activity Funds
Patricia Pascarella	Cashier of Extra Classroom Activity Funds
Veronica Stevens	Cashier of Extra Classroom Activity Funds
Marc Medina	Courier
Maureen Goldberg	Purchasing Agent – July 1, 2013 – July 25, 2013
Adriana Silver	Purchasing Agent – Effective July 26, 2013

”

VIII. Designations

The Board of Education shall designate:

Depositories

“RESOLVED, that Capital One, Depository Trust Company, Flushing Commercial Bank, J.P. Morgan/Chase, and TD Bank, be designated as approved depositories. The current accounts are listed below:

Capital One	-	Capital Fund Account General Fund Accounts Federal Fund Account Payroll Account Private Purpose Trust Risk Retention Account School Lunch Account Trust & Agency Fund Account
Depository Trust Company	-	Bond/Coupon Accounts
Flushing Commercial Bank	-	General Fund Account Capital Fund Account Risk Retention Account Debt Service Account
J.P. Morgan/Chase	-	Extra Classroom Activity Funds

FURTHER RESOLVED, that the Treasurer or, in her absence, the Deputy Treasurer or the President, be authorized to sign the checking account checks by means of a facsimile signature and be authorized to sign payroll checks, also by facsimile signature.”

Newspapers for Legal Advertising

“RESOLVED, that the *Wantagh-Seaford Citizen*, and/or *Newsday*, be designated as the newspapers to be used for legal advertising during 2013-14.”

Authorization to Publish Annual Financial Statement

“RESOLVED, that the District Clerk be authorized to publish the Annual Financial Statement in the *Wantagh-Seaford Citizen*.”

Meeting Dates for the Board of Education

“RESOLVED, that the following dates be designated as the monthly meeting dates for the Wantagh Board of Education:

August 22, 2013	December 12, 2013	April 10, 2014	
September 12, 2013	January 16, 2014	May 8, 2014	
October 17, 2013	February 13, 2014	June 19, 2014	
November 14, 2013	March 13, 2014	July 1, 2014	
		August 21, 2014	”

IX. Authorizations

The Board of Education shall authorize:

Designation of Person Responsible for Certification of Payrolls and Designation of District Purchasing Agent

“RESOLVED, that, for the 2013-14 school year, Maureen Goldberg, Superintendent of Schools of the Wantagh Union Free School District or, in her absence, for the period July 1, 2013 – July 25, 2013, Dr. Maureen Appiarus, Assistant Superintendent for Instruction be designated as the backup person responsible for the certification of payrolls. Effective July 26, 2013, Adriana Silver, Assistant Superintendent for Business will be named to the back-up position; and

FURTHER RESOLVED, that Maureen Goldberg be designated as the Purchasing Agent for the period July 1, 2013 - July 25, 2013. Effective July 26, 2013, Adriana Silver, Assistant Superintendent for Business will be named to this position. “

Establishment of Petty Cash Funds

“RESOLVED, that effective July 1, 2013, the following petty cash funds be approved:

<u>Fund Title</u>	<u>Custodian of Fund</u>	<u>Amount</u>	<u>Eff. Date</u>
Wantagh High School	Ms. Breivogel/Mr. Brown	\$100	7/1/13
Wantagh Middle School	Ms. Matrochano/Mr. Katchihtes	\$100	7/1/13

Forest Lake School	Mr. Ciuffo	\$100	7/1/13
Mandalay School	Dr. D'Agostino	\$100	7/1/13
Wantagh Elementary School	Dr. Bonagura	\$100	7/1/13
District Admin. Offices	Ms. Silver	\$100	7/26/13
Board of Education	Ms. McGuigan	\$100	7/1/13"

Insurance Consultants

“RESOLVED, that NYSIR, Wright Risk Management Co., Inc., the Salerno Agency, J. J. Stanis, and Pupil Benefits, Inc. be appointed as the Insurance Consultants/Carriers for the Wantagh Union Free School District for the 2013-14 school year at the following rates:

New York State Insurance Reciprocal	\$336,338.00
Wright Risk Management Co., Inc.	\$ 21,300.00
Salerno Agency	\$ 35,654.00
J.J. Stanis	Paid through carrier
Pupil Benefits, Inc.	\$ 32,346.00”

Medicaid Loss Prevention and Billing Services

“RESOLVED, that Zycron Industries be appointed as Medicaid Loss Prevention and Billing Services provider for the 2013-14 school year at 15% of annual billing.”

Records Management and Access Officer

“RESOLVED, that for the period July 1, 2013 – July 25, 2013 Maureen Goldberg, Superintendent of Schools, be appointed Acting Records Management and Access Officer for the Wantagh Union Free School District (at no stipend). Thereafter, Adriana Silver, Assistant Superintendent for Business will be named to this position for the remainder of the 2013-14 school year.”

Residency Hearing Officer

“RESOLVED, that for the period July 1, 2013 – July 25, 2013, Maureen Goldberg, Superintendent of Schools, be appointed as Residency Hearing Officer for the Wantagh Union Free School District (at no stipend). Thereafter, Adriana Silver, Assistant Superintendent for Business will be named to this position for the remainder of the 2013-14 school year.”

504 District Officer

“RESOLVED, that Louis Hirschfield, Director of Pupil Personnel Services, be appointed as 504 District Officer of the Wantagh Union Free School District for the 2013-14 school year (at no stipend).”

District Liaison for the Education of Homeless Children and Youth

“RESOLVED, that Louis Hirschfield, Director of Pupil Personnel Services, be appointed as District Liaison for the Education of Homeless Children and Youth for the 2013-14 school year (at no stipend).”

Title IX Compliance Officer

“RESOLVED, the Board of Education designates Dr. Maureen Appiarius, Assistant Superintendent for Instruction, to serve as the District’s Title IX Compliance Officer pursuant to Board of Education Policy No. 5020.1 and Regulation 5020.1-R for the 2013-14 school year (at no stipend).

BE IT FURTHER RESOLVED, that the Board of Education designates Louis Hirschfield, the Director of Pupil Personnel Services, to serve as the District’s second Title IX Compliance Officer pursuant to the Board of Education’s Policy No. 5020.1 and Regulation 5020.1-R for the 2013-14 school year (at no stipend).”

Asbestos Designee

“RESOLVED, that Martin Abrams, Director of Facilities, for the 2013-14 school year be appointed to oversee and coordinate the AHERA Regulations (at no stipend).”

Officers of the Extra Classroom Activity Funds

“RESOLVED, that the following officers be appointed for the Middle School/High School Extra Classroom Activity Funds for the 2013-14 school year:

James Brown	Chief Treasurer and Signatory	
Carolyn Breivogel	WHS/Chief Faculty Advisor and Signatory	
Dawn Matrochano	WMS/Chief Faculty Advisor and Signatory	
Susan Ryan	Comptroller	
Patricia Pascarella	WHS/Cashier	
Veronica Stevens	WMS/Cashier	”

Dignity Act Coordinators

“RESOLVED, that the following individuals be appointed as Dignity Act Co-Coordinators for the 2013-14 school year:

Wantagh High School – Eric Haruthunian and Carolyn Breivogel
 Wantagh Middle School – Nicole Friedman and Dawn Matrochano
 Wantagh Elementary School – Diana DeLauro and Dr. Randee Bonagura
 Mandalay Elementary School – Dr. Melissa Bennett and Dr. Lynne D’Agostino
 Forest Lake Elementary School – Dr. Tracy Zelenetz and Anthony Ciuffo ”

X. Other Items

The Board of Education shall establish:

Mileage Reimbursement

“RESOLVED, that the Wantagh Union Free School District reimbursement rate for its employees and members not covered by employee contracts is 40 cents per mile for the 2013-14 school year.”

Policies

“RESOLVED, that the Wantagh Board of Education readopt all of its existing policies numbered 0000 through 9550 for the 2013-14 school year.”

Senior Citizen Passes

“RESOLVED, that the Wantagh Union Free School District extend to all senior citizens of Wantagh or Wantagh Programs, who are 65 years of age and older, an invitation to be our guests at all school sponsored activities and functions for the 2013-14 school year. These events shall include all athletic events, plays, concerts, carnivals, etc.”

XI. Adjournment